

**THE JUTE CORPORATION OF INDIA LIMITED
(JCI)
(A GOVERNMENT OF INDIA ENTERPRISE / MINISTRY OF TEXTILES)**

Head Office

**15N, Nellie Sengupta Sarani
HUDCO Building, 7th Floor
Kolkata – 700 087**

CIN: U17232WB1971GOI027958

Invites Expression of Interest (EOI)

FROM

**CO-OPERATIVE SOCIETIES /ASSOCIATION / NGOs
UNDER SOCIETIES REGISTRATION ACT/SECTION-8
COMPANIES AND SUCH SIMILAR ENTITIES WORKING
FOR SOCIAL BENEFIT**

FOR

EMPANELMENT AS SUPPLIERS OF JUTE PRODUCTS

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Part – I**I.I IMPORTANT DATES**

EOI No.: JCI/MKTNG/ JDP CO-OPERATIVES -02/ 2019-2020

Dated: 05.02.2020Last Date of Submission of EOI: 26.02.2020 **at JCI Head Office****I.II TERMS OF REFERENCE FOR EOI**

The Jute Corporation of India Ltd. (JCI), A Government of India Enterprise is the nodal agency of Govt. of India to conduct Minimum Support Price (MSP) operation through its network of DPCs in all major Jute growing states. To provide support to the Jute growers, every year Government of India announces MSP of raw Jute at which JCI procures raw Jute as per quality produce in the area without any quantity limit. JCI serves as a price stabilizing agency in the raw jute sector and takes necessary measures in this respect.

JCI intends to create supply chain of JDPs (Aluminium laminated carry bags) from surrounding States for sales at Tirumala Tirupati Devasthanam.

Through this EOI, Co-operative Societies /Association / NGOs registered under Societies Registration Act/ Section 8 Companies and such similar entities working for social benefit, who are willing to do business with JCI, can apply with its full particulars in prescribed EOI form which can be downloaded from website www.jutecorp.in

I.III Essential Requirements

For above business opportunities essential qualification criteria are as follows:

1. Valid registration in the form of Trade License, Registration of Co-operative Societies, Co-operatives Bye Laws, MSME Registration, Section 8 Licence and similar documents evidencing status of the applicant.
2. PAN
3. GSTIN is mandatory however in case GSTIN is not available then proof of ITR will be required.
4. Experience - The applicant must have minimum 1 -year business experience in execution and supply of Jute and / or other allied Natural products ranging from Shopping/Fancy/Beach Bags, Batuas, Bottle Bags, Travel Bags, Files, Folders, Small Jute Accessories etc through involvement of artisans, MSMEs etc. In case applicant is lacking in 1-year business experience, it may submit duration of business experience of its associate members.
5. Should possess good track record for sale of merchandise in Jute and / or other allied materials and should be able to execute a single transaction value of minimum INR 6 Lakhs/-.
6. Should have strong network for execution of above mentioned manufacturing facility like cutting, stitching, trimming, packing of minimum 2000 units of JDP items per day and storage capacity of minimum 20000 units. The infrastructure should be in clean and sound condition along with required statutory compliances for running a manufacturing establishment.
7. Payment Terms – Payment shall be made within 7 working days after receipt of bills in duplicate with copy of challan and supporting documents applicable (If any). Estimated time for certification by user department in satisfactory receipt of materials and release of payment by Finance to supplier will be 2 working days and 5 working days respectively. These documents should be submitted within period of 1 week of completion of supplies.
8. Authenticated copy of documents, duly self-attested about the details of business mentioning the products by the agency in last 1 year to be submitted along with EOI.
9. Applicant organisation should have minimum annual turnover INR 50 Lakhs.
10. Cooperatives / Association / NGOs must produce number of its associated members along with details of machineries and monthly production capacity. Selection of Cooperatives / Association / NGOs will be based on above mentioned capacity details.
11. Section 8 Companies must submit details of machineries and monthly production capacity. Selection will be based on the above mentioned capacity details.

I.IV Important conditions to be complied with:

1. The Selected agency will purchase Aluminium laminated jute fabric from JCI (under agreement to be signed) according to their capacity and requirement. The Aluminium laminated jute fabric will be dispatched to them only after receipt of payment.
2. The price of the Aluminium laminated jute fabric per running meter will be fixed by JCI for a specified period due to market fluctuation and other unforeseen exigencies.
3. JCI and the selected agency will sign agreement stating sales price of each of the styles to be manufactured by the selected agency over a specified period.
4. The Aluminium laminated jute fabric will be delivered at designated location of the selected agency. The distribution of Aluminium laminated jute fabric to the manufacturing units thereafter is sole responsibility of the selected agency.
5. The selected agency will manufacture the specified Aluminium laminated jute products through its associate members as per specifications, quality protocol of JCI.
6. The selected agency will deliver the Aluminium laminated jute products at designated place specified by JCI in Tirupati.
7. The selected agency shall have uninterrupted supply capacity of minimum 2000 units of Aluminium laminated jute bags per day and storing capacity of around 20000 units.
8. The selected agency will submit daily production status, fabric stock position and dispatch details to JCI.
9. JCI will have full right to scrutinize the details of payment to all empanelled associates of the selected agency engaged in manufacturing.
10. The selected agency shall allow JCI and / or independent inspection agencies appointed by JCI for quality inspection of goods at any of its manufacturing units and the same unit will abide by mutually agreed quality control protocol.
11. JCI has full right to discontinue its association with the selected agency for non-compliance of above mentioned terms and conditions.
12. The selected agency should have experience in execution of various time bound projects.

I.IV SELECTION PROCEDURE

Selection of supplier will be made solely based on verification of documents as mentioned in I.III Essential Requirements, nature of business, track record of supply of goods to various organizations. Selection of the agency will be JCI's discretion.

Interested parties willing to empanel as supplier may submit only one application. If any more than one proposal is submitted, all such proposals shall be disqualified.

I.VI Procedure for Submission

- Application is to be submitted in a sealed envelope enclosing all required supporting documents addressed to Senior Manager (O/M) within stipulated date and time.
- Envelope should be marked with EOI Number and Date.
- Application may be submitted by Speed Post / Courier or may be dropped in a box kept at JCI Head Office in Kolkata.
- JCI shall not be responsible for any postal delay.

Part – II

((TO BE SUBMITTED IN LETTERHEAD))

II.I DECLARATION

EOI No.: JCI/MKTNG/ JDP CO-OPERATIVES -02/ 2019-2020

Dated: 05.02.2020

Expression of Interest (EOI)

ENPANELMENT AS SUPPLIERS OF JUTE PRODUCTS

DECLARATION

I/We have read and understood the terms and conditions as mentioned in this documents and

I/We agree to abide by them:

Full Name:

Address

Phone:

Mobile No.:

Email:

Signature:

(on the letterhead of the agency)

II.II EXPRESSION FORMS

(Form – 1)

APPLICATION LETTER

**To: The Senior Manager (O/M)
The Jute Corporation of India Ltd.
15N, Nellie Sengupta Sarani
7th Floor, HUDCO Building
Kolkata - 700087**

Sir,

We, the undersigned, offer to supply JDPs in accordance with your Expression of Interest Dated [*Insert Date*]. We are hereby submitting our (Proposal), along with necessary documents as required for evaluation.

We are submitting our Proposal in association with:

[Insert a list with full name and address of each associated Participant].

We hereby declare that all the information and statements made in this Proposal are true and accept that any misinterpretation contained in it may lead to our disqualification.

Our Proposal is binding upon us and subject to the modifications resulting from Contract negotiations.

We understand you are not bound to accept our Proposal.

Authorized Signature [*In full and initials*]:

Name and Title of Signatory:

(TO BE SUBMITTED IN LETTERHEAD)

DETAILS AND EXPERIENCE OF APPLICANT

A. Basic Details

Provide here a brief description and background of the Cooperative / Association /NGOs willing to empanel as a supplier:

1. Name of the entity:
2. Registered Address:
3. Turnover of last 3 years: *(Enclose copies of Annual Accounts)*
3. Bank Details:
4. Income Tax Details: *(Enclose copy of last 3 years Annual Income Tax Return)*

B Experience of past supplies of JDPs

SL. NO.	DATE	BUYER / CLIENT NAME	ITEM DESCRIPTION	QUANTITY	ORDER VALUE
1					
2					
3					
4					
5					

Note: Please provide documentary evidence like copy of work order/contract or self declaration for each of above mentioned assignment.

(TO BE SUBMITTED IN LETTERHEAD)

To

The Senior Manager (O/M)
15 N, Nellie Sengupta Sarani
HUDCO Building, 7th Floor
Kolkata -700087
West Bengal

Sir

As per terms and conditions specified by JCI, we hereby agree and submit application for empanelment with JCI.

Name & Registered address

.....
.....

Phone.....

Mobile.....

Email.....

Website.....

Authorised Signatory.....

Trade License.....

PAN.....

GST Registration No

Detail of products / merchandise dealt with.....

.....

.....
Authorised Signatory

(Seal / Stamp & Date)

FOR ANY CLARIFICATIONS ON
SUBMISSION OF EOI

Please Contact

Senior Manager(O/M)
The Jute Corporation of India Limited
India
9475880879

E-MAIL:
bnb2789@jcimail.in/kkm2807@jcimail.in